



Lina Donnarumma

Nationality: Italian

☐ (+39) 34771 50419

Date of birth: 11/01/1966

Gender: Female

☐ **Email address:** lina.donnarumma@iit.it

☐ **Address:** Via P.N. Cambiaso 46, 16159 Genova (Italy)

WORK EXPERIENCE

Diversity & Inclusion Manager

Fondazione Istituto Italiano di Tecnologia (IIT) [01/01/2008 - Current]

City: Genova

Country: Italy

In January 2008, I was hired as Human Resources and Organization Manager at Fondazione Istituto Italiano di Tecnologia, reporting to the HRO Executive and the Scientific Director, the CEO in IIT. I am in charge as Manager. I am involved in the management and coordination of all domains of the Human Resources and Organization Directorate (Personnel Administration, HR Business Partner, Payroll, Budget and Control, Reports, Organization and Development, recruiting, training, and development, compensation and benefit, labor relations, MBO, organization, processes and procedures, welfare, climate, alumni project and so on). HRO Directorate provides all support needed by research activities: international recruiting, VISA and permit of stay; different types of employment contracts (collaboration, fixed-term contracts, open-ended contracts, stage, scholarships, and soon) for Italian and foreign citizens; advice on international taxation; business travels and national/international secondment; payroll included yearly fiscal declarations; time and attendance management; personnel budget and variance analysis; reporting for Scientific Director and Executive Committee; organization chart management; processes and procedures management; labor relations; performance management MBO; compensations and benefit; training and development; agreement between IIT and international Universities and Research Centers; welfare and internal climate.

During the years 2017 and 2018, I managed and supervised the internalization of the payroll system following the implementation of Zucchetti Suite (HR Portal, Payroll, Budget, and Cost Management) and its system integration with SAP HCM.

During 2018, I also managed and supervised the implementation of Oracle Talent Management and its integration with our ERP (SAP HCM) and Zucchetti Suite.

I supervised 24 people included five managers.

In 2015, I was also involved in a project sponsored by the European Commission for Research and Innovation: the establishment of a Pan-European pension fund for researchers named Resaver OFP in respect of the IORP Directive. I was involved in the following workgroups: Pension Rules, Investments, MSC, and Governance. In September 2016, I was appointed Director in the Board of Directors of RESAVER Consortium and, nominated in the General Assembly of Resaver IORP, representing Resaver Consortium.

In 2017 and 2018, I was in charge, as project manager, for the customization and system integrations of Suite Zucchetti, software for payroll management. Starting from January 2020, the payroll is inside IIT.

During the last two years, I was in charge of innovation and digital projects in the human resources field (i.e., chatbot, ATS recruiting systems, etc.).

Since May 2021, I have been in charge also as Diversity and Inclusion Manager in IIT.

Chartered Accountant and Labor Consultant

Studio Donnarumma-Fiocchetti [01/01/1994 – 31/12/2007]

City: Genova

Country: Italy

I exercised the liberal profession of Chartered Accountant and Labor Consultant in an “associated study,” and I was one of the associates. I provided fiscal, accounting, and labor advice to medium-sized Italian companies. Working as a freelance in the liberal profession was very interesting, and I developed my interpersonal skills. In 2007, I decided to change my working life, and I applied to an opening for HRO Manager at Fondazione IIT.

Employee

Istituto Nazionale della Previdenza Sociale (INPS) [01/07/1990 – 31/05/1993]

City: Genova

Country: Italy

I was an employee at INPS in Savona. It was my first job after my bachelor’s degree. I was involved in the following Departments: Pensions and Employees Social Security contributions. I resigned because I preferred to grow professionally in the liberal profession world.

EDUCATION AND TRAINING

Bachelor’s Degree in Economia e Commercio

Università degli Studi Federico II [01/10/1985 – 15/11/1991]

Address: Napoli (Italy)

www.unina.it

Qualification as Chartered Accountant and Labor Consultant

Università di Genova

Address: Genova (Italy)

www.unige.it

Qualification as Audit

Ministero dell'Economia e Finanza

Address: Roma (Italy)

www.mef.gov.it

Strategic Coach & Strategic Business Coach

Nardone & Partner

Address: Siena (Italy)

www.nardonepartners.it

Strategic Coach (Certified by Nardone & Partner)

Strategic Business Coach (Certified by Nardone & Partner)

Emotional Quotient Practitioner and Emotional Quotient Assessor

Six Seconds

Address: Bologna (Italy)

EQ Practitioner (Six Seconds Certification)

<https://eq.org/members/Lina-Donnarumma-1436186673-345/>

EQ Assessor (Six Seconds Certification)

<https://eq.org/members/Lina-Donnarumma-1436186673-345/>

Certified DEIB Specialist

AIHR Academy to Innovate HR

Issued: gennaio 2022

ID credentials AIHR-gkhhjxe8ve

Address: *Netherland*

Honored Member

The International Society of Female Professionals

ID Member 2055154

Address: *USA*

LANGUAGE SKILLS

Mothertongue(s): **Italian**

Other language(s):

English

LISTENING C1 READING C1 WRITING C1

SPOKEN PRODUCTION C1 SPOKEN INTERACTION C1

French

LISTENING B2 READING B2 WRITING B2

SPOKEN PRODUCTION B2 SPOKEN INTERACTION B2

DIGITAL SKILLS

Microsoft Word / Microsoft Excel / Microsoft PowerPoint / Microsoft Office / Outlook / Social Media / Zoom